**Government of pakistan**

**Prime minister’s office (public)**

**Earthquake reconstruction & rehabilitation authority**

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**Invitation For Bids**

The Earthquake Reconstruction & Rehabilitation Authority (ERRA), Islamabad, invites sealed bids from eligible bidder (original manufactures / authorized dealers / distributors / suppliers) registered with Income tax and Sales tax departments / holding NTN for the **Provision of 3 Loop Addressable Fire Alarm Panel.**

2 Interested bidders may download the detailed Bidding Documents having specification and terms & conditions from websites of ERRA ([www.erra.pk](http://www.erra.pk)) and PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)). Bids must be delivered to ERRA HQ office on or before **1100hours on 20th August,2019**. Bids will be opened in the presence of bidders or their authorized representatives at **1130 hours on same day***in*the small conference room ERRA HQ Murree Road (Opposite Margalla Town), Islamabad.

3. **Single stage one envelope procedure will be adopted**. The Bids must be enclosed with 3% Earnest-money of total Quoted Bid Value (Re-fundable), in the shape of a Pay-order or Bank-draft in favour of Deputy Director (Procurement), ERRA HQ, Islamabad.

4. ERRA reserves the right to accept or reject any or all of the bids at any time in public interest as per PPRA rules. In case of any clarification, contact **Mr. Muhammad Usman Aslam Shami, Fire Alarm Operator (Security Cell) at 051-9030988 during office hours.**

**(SHABBIR AHMED)**

**DEPUTY DIRECTOR (PROCUREMENT)**

**Earthquake Reconstruction & Rehabilitation Authority (ERRA)**

Headquarter Office Building Complex, Murree Road opposite Margala town, Islamabad.

**Ph: 051 – 9030935**

**SPECIFICATION**

|  |  |
| --- | --- |
| **Description of Equipment** | **Qty** |
| **Provision & Installation of 3 Loop Addressable Fire Alarm Panel** | **1** |

* Testing Commissioning programming with demonstration complete job

**Provision Of 3 Loop Addressable Fire Alarm Panel**

**Terms And Conditions For Bids And Bidders**

1. **Tender Identification Number.** Tender No. 28 / 2019.

2. **Title.** Provision of 3 Loop Addressable Fire Alarm Panel through “**Single Stage One Envelope Method”.**

3. **Procurement Agency.**

**Earthquake Reconstruction & Rehabilitation Authority (ERRA).**

Headquarter Office Building Complex, Murree Road opposite Margal Town,

**Islamabad.**

4. **Last Date & Time for Submission of Bid**. **20th August,2019 at 1100 Hours.**

5. **Bid Opening Date & Time. 20th August,2019 at 1130 Hours**.

6. **Bid Opening Address.**

**Small Conference Room ERRA HQ, Islamabad.**

7. **Bid Opening Process / Method.** ERRA will follow **Single Stage, One Envelope** process in accordance with **Rule 36(a) of PPRA Rules 2004**. Each bid shall comprise one single envelope containing clearly marked separately, financial proposal and technical proposal (if any). All bids will be opened and scrutinized. Bids of firms not meeting the required specifications / criteria will not be entertained.

a. **Bid Validity Period.** Bid validity period should be 90 days from the date of opening of Tender. The amount of bid and bid security / earnest money shall be in Pak Rupees. The bidders are required to deposit **earnest money (refundable) equal to 3% of the bid value** in the shape of either **pay order or demand draft** in favor of **Deputy Director (Procurement)**, ERRA, with their Financial Proposals. **Bids not accompanied by bid security / earnest money will not be entertained.**

8. **Rejection of Bid.**

a. Incomplete and conditional quotations will be rejected forthwith.

b. Bids received after due date & time will not be accepted.

9. **Bidder’s Mandatory Qualification / Prerequisites.** The bidder should be original

Manufacturer/ authorized distributor/ supplier etc and should have its own office for after sales service.

11. **Bid Supporting Documents.**

a. Earnest Money (refundable) equal to 3 % of bid value in Pak Rupees in form of a pay order / Demand Draft in favour of Deputy Director (Procurement), ERRA.

b. Income Tax and Sales Tax Registration Certificate.

c. Company Profile including proof of existence in particular business.

d. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.

12. **Compliance Instructions.**

a. Quoted rates should include all applicable GoP taxes.

b. Cutting / overwriting of offered prices will not be accepted.

c. The lowest evaluated bidder will be awarded contract as per contract form.

d. As per PPRA Rule 39, successful bidder will deposit 5% of total bid value as performance guarantee, before awarding purchase order and it will remain with ERRA HQ till completion of warranty period.

e. Performance guarantee will be forfeited in case of provided item/ device will not be according to specifications.

13. **Maximum Time of Delivery.**

a. Four weeks.

b. Right to extend time period of delivery remains with ERRA.